

How to Use this Calendar: Add your dates, then enter the items from your action list. Remember some tasks may take more than one day. You may want to note who is responsible for each item on your calendar. Confirm delivery and scheduling dates with any contractors or vendors.

Remember, this is a "living" document and "flexible plan" so just edit as dates change!

Project: Date:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday



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Date: Sept 3 – Oct 7, 2023

## Project: Kitchen Renovation EXAMPLE

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4	5	6	7	8 ELECTRICIAN: Move Outlets, Swap Kitchen Can Light, Install LED Light Strip, Replace Ceiling Fan Switch	9
10	11	12 PAINTER: Repair drywall	13 PAINTER: Paint kitchen, living room, entryway, hallway walls	14 PAINTER: Paint kitchen, living room, entryway, hallway walls	15 PAINTER: Paint kitchen, living room, entryway, hallway walls	16
17	18 PLUMBER: Disconnect Sink Plumbing	19 CONTRACTOR: Remove Old Island, Install New Cabinets, Paint All Cabinets	20 CONTRACTOR: Remove Old Island, Install New Cabinets, Paint All Cabinets	21 CONTRACTOR: Install new cooktop and oven, install hardware pulls	22 CONTRACTOR: Touch up paint, thoroughly clean area	23
24	25 CONTRACTOR: Install New Countertops	26 PLUMBER: Reconnect Kitchen Sink	27	28 TILE CONTRACTOR: Install New Backsplash Tile	29 ELECTRICIAN: Replace Kitchen Outlets	30
1	2 CONTRACTOR: Return to Complete Punch List	3 SELF: Hang Artwork	4 HANDYMAN: Hang Wine Rack	5	6	7